

# COLSTON LETTINGS LIMITED

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Residential Lettings & Management

## CHARGES 2022

We reserve the right to make the following charges.  
Please note that a fee will be charged for any appointment(s) made with you which you do not keep. The fee will depend on the costs incurred because of any appointment not being kept.

### General Administration charges:

Missed appointment with contractor or agent Fee (first instance)	£50.00*
Replacement key	£12.00*
Replacement property fob	£120.00*
Locksmith call out	£180.00*

\*These charges depend on how much your Landlord is charged by third party contractors and suppliers

Copy of Written Statement of Contract:	£30.00 plus postage
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### Bank Related Charges:

Bounced cheque/recalled standing order	£15.00
Failure to cancel standing order	£15.00
Arrears administration charge per instance	£25.00